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CAREER SUMMARY:

8+ years combined experience in architecture and construction projects enhanced by ACADD proficiency, management, communication, mentoring and office administration tasks. Involved in commercial, industrial, retail, residential, design-build and restaurant tenant improvement & ground-up projects here in the Phoenix area, Midwest US and Mexico.

EDUCATION:

BA in Architecture, Culture & Society

12/04

Arizona State University Tempe, AZ

Financed 100% through a scholarship and an educational loan.

Architectural Drafting and ACADD training courses

Mesa Community College Mesa, AZ

1/00-12/01

PROJECTS OVERVIEW:

Ground-up Retail/Commercial Buildings: +/-3,300 S.F. Construction type VB, IIB and similar.

Restaurant/Retail Tenant Improvements: Extensive variety of Tenant Improvements including all phases of design and construction documents, managing landlord's and city approvals, codes & regulations. Construction type VB, IIB and similar.

Market Place & Retail Centers: +15,000 S.F. Construction type VB and similar.

Corporate Centers: Buildings of approx. 42,000 S.F. Construction type: Concrete tilt panel walls and concrete slab flooring. VB and IIB.

High School Administration and Classrooms Remodels: An approximate 16,200 S.F. Construction type: Masonry bearing walls and wood roof framing.

Residential and New classroom construction (at Mexico): Heavy masonry, concrete, block, brick and stone construction. Concrete slab flooring and polyurethane insulated concrete slab roofing system.

Gas Stations and C-stores: Construction type VB, IIB and similar including underground fuel tanks, fuel service canopies, car wash and mezzanine areas.

Design Fundamentals (at ASU): Solved complex design problems, presented building models to classmates and staff of the college of Architecture, effectively followed written and oral instructions, researched all possible information that supported the material and structure of proposed designs.

Culture of Space (at ASU): Researched sub-cultural environments in order to propose ideas to improve their living atmosphere and have a better sense of spatial needs. Developed awareness of the importance of natural resources engaged in the designing process.

EXPERIENCE:

Stantec (Formerly RHL Design Group) CADD Technician

12/06-12/08

Production of preliminary and final commercial, fuel station, retail, and office building construction documents, drawings and layouts utilizing AutoCAD and rendering software.
Reviewing of code stipulations, structural shop drawings, city requirements and design solutions.
Coordinating with structural, electrical, mechanical and plumbing engineers.

Oracle Architecture & Planning, LTD CADD Technician/Architect I/Surveyor

8/05-10/06

Reviewing of structural shop drawings, submittals, CAD drawings and construction estimation of commercial, retail and residential projects.
Efficient use of AutoCAD, ArchiCAD (3D) and other drafting and rendering software
Assisting in all phases of field inspections, project management and all office & admin. tasks
Writing project descriptions, reports, programming and submittal reports

Ross Design Group CADD Technician/Architect I/Project Manager

(Part Time) 8/04-Present

Creation and designing of complete construction documents using AutoCAD
Assisting in all phases of project management, permitting process, designing and code reviewing
Surveying, site visits & construction admin using AutoCAD, Revit and office software
Coordinating preliminary and final drawings with structural, electrical, mechanical and plumbing engineers.

Monza Construction Company Project Manager/Assistant

6/05-8/05

Reviewing drawings for construction development, estimating and calculation of areas, material quantity and potential issues such as structural, electrical, plumbing specifications using AutoCAD and other tools.
Bid Coordinating, formatting bids using Microsoft Excel, researching updated estimating data.
Overseeing field construction progress

Newport Builders Project Manager/Assistant

1/05-6/05

Researching for potential projects to bid, assisting to pre-con meetings and job walks
Reviewing drawings for estimating and calculation of areas, material quantity and specifications
Bid Coordinating, cost estimating & formatting bids using Microsoft Excel & AutoCAD
Overseeing field construction progress
Answering phones, greeting and orienting potential clients

ENLACE Project at Arizona State University Office Assistant/Photographer

5/04-12/04

Mentoring and orienting Hispanic high school students to continue with their college education
Writing and formatting documents on all Microsoft office software
Taking pictures, videotaping and editing of testimonials and special events
Answering phones, greeting and orienting potential students to join this program

Prado's Construction at Mexico Co-owner/Superintendent/Assistant

Summers 97-05

Assisting in field work, supervision, bid coordination, designing and CADD drafting

ACTIVITIES:

Member, American Institute of Architecture Students—Attend seminars, lectures and Symposiums to enhance my education, designing techniques and awareness of environmental impacts

Staff member, International Student Association, Mesa, Arizona—Organized on-campus and public events to built a solid knowledge of teamwork and community relationships

Member of the basketball varsity team, Mesa, Arizona—Strengthen skills such as setting goals, teamwork, leadership, analytical, management and quick decision making

Construction site hands-on field work—Assisting in excavation, concrete pouring, concrete formwork assembly, rebar cutting, placing and assembly.

In addition, other miscellaneous tasks such as installing and placing pvc plumbing lines, painting and applying insulation products.

LANGUAGES:

Spanish: Fluent spoken, proficient written and conversational

English: Fluent spoken, proficient written and conversational

TECHNICAL PROFICIENCY:

AutoCAD (drafting & troubleshooting), Architectural Desktop, ArchiCAD (3d), Ulead's PhotoImpact (3d), Photoshop, SketchUp (3d), Revit (3d) and all Microsoft Office applications.

Media & Office Equipment: Digital photography and recording equipment, plotting, printing and scanning